

PFA AGM Tuesday 3rd October 2023

Attendees; Elliot Howles, Lisa Adams, Sally Bruin, Tammy Blackford, Sarah Dawson, Kate Whetter, Rachael Phan, Shefali Dhutia Rebecca McNulty.

Apologies received from; Rebecca Jones, Abbie Irwin, Anya Novak, Kim Venables.

Minutes taken by SB

1. EH read out Beccie's Chair's report (see attachment)
2. Tammy shared her Treasurer's report (see attachment)
3. Election of new committee;

Chair;	Lisa Adams	nominated and voted for
Vice chair;	Rachael Phan and Shefali Dhutia	nominated and voted for
Treasurer;	Tammy Blackford	nominated and voted for
Secretary;	Sally Bruin	nominated and voted for.

New committee agreed.

Beccie Jones will still be involved and is co-ordinating the Fireworks event.

4. Lisa addressed the issue of contacting other PFA-interested parents. She is going to create a WhatsApp community; whereby notices can be posted, and class reps will forward information to their year groups.

Class reps were suggested as follows;

Reception	Kate Whetter and Abi Jennings
Year 1	Rebecca McNulty and Abbie Irwin
Year 2	Lisa Adams and Rachael Phan
Year 3	Kate Whetter and Beccie Jones
Year 4	Rachael Phan and Rebecca McNulty
Year 5	Sally Bruin and Tammy Blackford
Year 6	Daisy Harsant and Marie

5. Events in 23/24;

Bag2school	Friday 27 th October
Pre-loved uniform sale	Sunday 29 th October at the Village Hall
Fireworks night	Friday 3 rd November
Christmas fair	Friday 1 st December (new lighting should help)

Re Fireworks tickets; on sale to school parents/carers first, from Monday 9th October.

Then open to public sale.

6. Suggestions

A fireworks disco was suggested; but committee had previously discussed a disco in February, on the theme of 'Friendship'. Or it could be closer to Easter. To be decided.

Parents quiz night was discussed, very popular and enjoyable this year. Another one would be discussed and planned later.

A colouring competition for Halloween was suggested, or pumpkin carving. Children could submit a photon on Seesaw? Or bring pumpkins into school? EH happy to judge whatever competition we decide. Also suggested; decorate a hard-boiled egg or a satsuma. Suggested 50p per entry. Committee to decide ASAP.

World book day in March; suggested we have a Willy Wonka style golden ticket competition.

A movie night for children; EH said this is easier to handle than a disco. Maybe a short-ish film, before Christmas. EH will look up old documents relating to previous film nights and will check licenses.

A bingo night was suggested; but gambling concerns were raised. But if we sell a ticket for the event/food then you are not technically paying to gamble.

7. A.O.B.

My Child's Art; drawings need to be submitted to school by 12th October.

Asked if we can decide on dates for future events in 2024. EH happy to agree dates.

DBS checks; EH spoken to Paula in the office about getting some done for key PFA members. A list of names and emails to be sent to the office to start this off.

Re Fireworks; Beccie has spoken to EH about circulating a letter to local residents, informing them of our forthcoming event. SB to mention this to family on Oakcroft who have horses near the Castle. Sarah D and Kate W offered to help distribute letters. Probable addresses are on The Croft, Barwell Road, Court Close and some of Castle Road.

Request for money from EH; some money for beanbags, for new zoned areas at playtimes. Committee in informal agreement to this.

EH is also looking into replacing the 'bandstand' with something bigger and better! A larger, better covered space, which could be used by the school and the PFA.

Mrs Fisher had previously mentioned a project to the PFA; a sensory room/space for SEN learning. EH to talk to Mrs Fisher about this.

One parent suggested we pay for new cross country bibs, but EH says the school will pay for these.

Chairs Report – October 2023 – Submitted by Rebecca Jones

It has been my honour and privilege to chair KMPS PFA over the past 12 months. As the previous PFA had understandably petered out during Covid - there hadn't been any events for some time until the Summer Fayre 2022. It has been amazing to be able to provide a full programme for 2022/2023. From that exciting first evening in the library where a committee was formed; the PFA have delivered:

- Halloween discos across 3 different school years
- A Christmas market
- Kids artwork fund raising programmes
- A Valentines colouring competition
- A St Patrick's Day Quiz night
- A textile fund raising collection
- A Coronation Cream Tea
- A Summer Fayre
- Refreshments during sports day
- PE T shirts sale
- Numerous after school sweets / ice pop sales
- And before we know it - a Fireworks evening ...

We began as a committee of 6 but across the year have reduced to 4 key members. We have an online PFA group of 38 members of which around 15-20 are active members who have so kindly given their time to support at our events in lots of different ways. Please know that every offer of help is hugely appreciated and makes so much difference to the quality of events we can offer.

The committee meet on a regular basis to plan and debrief events. Everything is discussed and voted on if there is a difference of opinion and dealt with as per the Constitution. The committee consists of myself plus three brilliant individuals:

Lisa Adams - Vice Chair and fundraiser extraordinaire - if there is a way the PFA can make money - Lisa will find it ! She's also our main communications guru, procurement chief and grazing board specialist. There are no end to her talents.

Tammy Blackford - Treasurer and Chief Designer. Once Lisa has found the money making schemes - Tammy makes sense of it all and keep the books immaculately. She can whip up an eye-catching poster in seconds and knocks all our socks off on a regular basis.

Sally Bruin - secretary/ sponsorship/ uniform specialist and our legal / licences lady. Sally was the only member of the previous PFA to stay on and we are so glad she did - she's been a very steady hand to guide the rest of us newbies through the past year. Multi-skilled and always available to help.

Every one of these committee members has gone above and beyond - I don't think even Tammy's brilliant spreadsheets could calculate the hours they've given to the PFA in the past year. Not forgetting our other halves who automatically become PFA and are our unsung heroes!

Tammy will share the detailed figures with you in her Treasurer's report. With money raised this year the PFA have assisted the school in numerous ways this including supporting Yr6 leavers events, Junior Leaders initiatives and providing funding for shaded areas and external lighting improvements around the school grounds.

A big thank you must go to KMPS staff, especially the Head, the school office and Mr Grocock who are so generous in their time and support of the PFA. We are always so honoured when teachers turn up and help at our events and this is never taken for granted.

To anyone listening to this who is thinking about getting involved with the PFA, I heartily encourage you to get involved. It's great fun and that warm fuzzy feeling from making money is pretty addictive!

Treasurer's Report – October 2023 – Submitted by Tammy Blackford

KMPS PFA

Treasurer's Report

AGM Tuesday 3rd October 2023 at 6pm

Key Points for 2023

We have access to online banking and a new PFA debit card which makes purchasing and reimbursing receipts a lot easier

We have set up a contactless payment system and have 2 terminals which we utilised for the first time at our Coronation event and have proved to be very successful

We have our own website www.pta-events.co.uk/kirbymuxloeschoolpfa to manage events and ticket sales and can accept online payments directly to the PFA

Figures for Financial Year 1/8/22 – 31/7/23

Income

In the last financial year to 31/7/23 our total income was £10,051.79 from the below events and activities.

27/10/2022	Halloween School Disco	£973.42
02/12/2022	Christmas Fair	£3,094.59
13/01/2023	My Childs Art - Christmas commission	£97.09
08/03/2023	Bag 2 School March - 500kg collected	£250.00
17/03/2023	Quiz Night	£1,006.92
05/05/2023	Kings Coronation Cream Tea	£211.76
24/05/2023	Sports Day Drinks	£187.45
17/06/2023	Summer Fair	£3,356.69
14/07/2023	End of year Tuck shop	£52.62
19/07/2023	My Childs Art - Coronation commission	£209.52
31/07/2023	PE T Shirts	£79.93

Sponsorship of £625 from Newton Fallowell who sponsored our Summer Fair Raffle and put up sale boards promoting the event around the village

Donations - we received 1 Charitable donation from KM Village Show of £400

Ongoing fundraising through Easyfundraising.org.uk – commission from online shopping since launching in May 2023 we have earned £52.08

Expenditure

In the last financial year to 31/7/23 our total expenditure was £2842.31 as detailed below

14/12/2022	Fireworks Deposit for 3/11/2023 Event	£1,560.00
26/04/2023	Small Society Lotteries - Annual Fee	£20.00
05/06/2023	NCPTA (Membership & Insurance) ParentKind - Annual Fee	£140.00
2022-2023	General Expenses - (not event Specific)	£1,122.31

General Expenses include:

Investment in new equipment – Contactless payment devices, Hot drinks Urn, Cool box, Storage boxes and a donation to Kirby Muxloe Wombles of a litter trolley

Donations to School

We donated to KMPS up to 31st August 2023 - £3339.34

In last financial year to 1/8//22 - 31/7/23

10/01/2023	KMPS	School Virtual Panto & Snacks	£152.68
24/04/2023	KMPS	Year 6 Enterprise Fund	£1,000.00

In this financial year 1/8/23 - 31/8/24

03/08/2023	KMPS	Grey Pergola for Field 4X3m QTY 2	£991.66
15/08/2023	KMPS	Outdoor lighting	£1,195.00

Plans for 2024

We anticipate our events and activities plan will be continued as last year and include additional activities, with the return of the fireworks event in 2023 we hope to raise well over £10,000 in the year ahead.

This year we will be investing in new gazebos for outdoor events and catering equipment to enable us to prepare and serve hot food at events.

The school have a few projects in mind for 2024 that they would like us to raise money towards details still TBC.